

# Preparing Data using Views

Data preparation is a vital process, which allows you to transform your data into consistent formats suitable for exploration, analysis and report building. Yellowfin's data preparation module has been integrated at the metadata level (called the Yellowfin View); therefore, any actions to model or perform data will be uniformly reflected across all content - from reports and charts, to dashboards and storyboards.

In this section, we will learn more about this unique functionality.

- Get a detailed knowledge of [Yellowfin Views](#).
- Understand how the [View creation](#) process works.
- Get a detailed look at [how to create Views](#).
- [Manage](#) your Views.
- Learn about the [View approval](#) process.