Funnel

Overview

Used to display steps in a process, helps to identify bottle necks in a workflow.

Chart Data Options

Option	Description
Colour	This is the category label for the X axis
Size	Typically a numeric value such as $. An item that you want to measure on your Chart

Funnel Chart Tutorial

Summary

In order to set up a Funnel Chart you will need:

1. Create a report with chart display
    a. Select a field to use as the **Colour**
    b. Select a field to use as the **Size**
2. Create your chart, selecting **Funnel** as the type under the **Special Purpose** heading
3. Provide the **Colour** and **Size** options
4. Customise the Chart as required
5. Proceed to the **Output** step
6. **Save** your report