Sorting Procedures

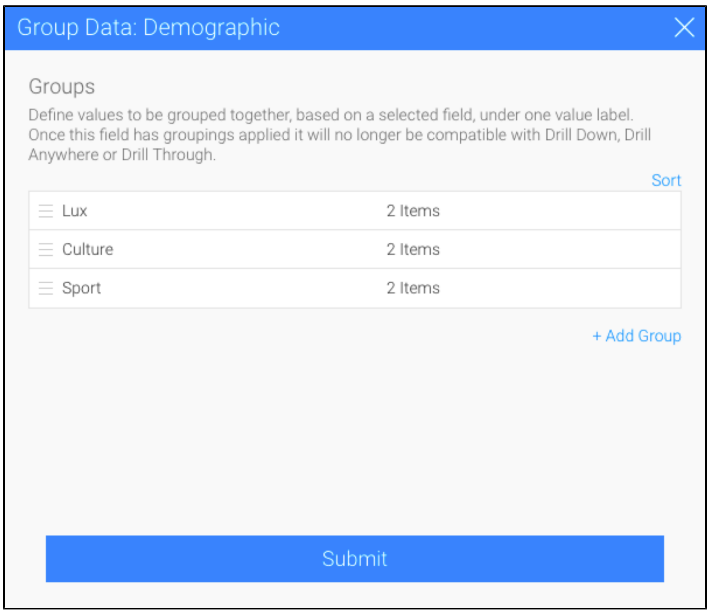
- Sorting by Grouped Data
- Series Sort on Heat Grid

This page contains procedures related to the sorting functionality.

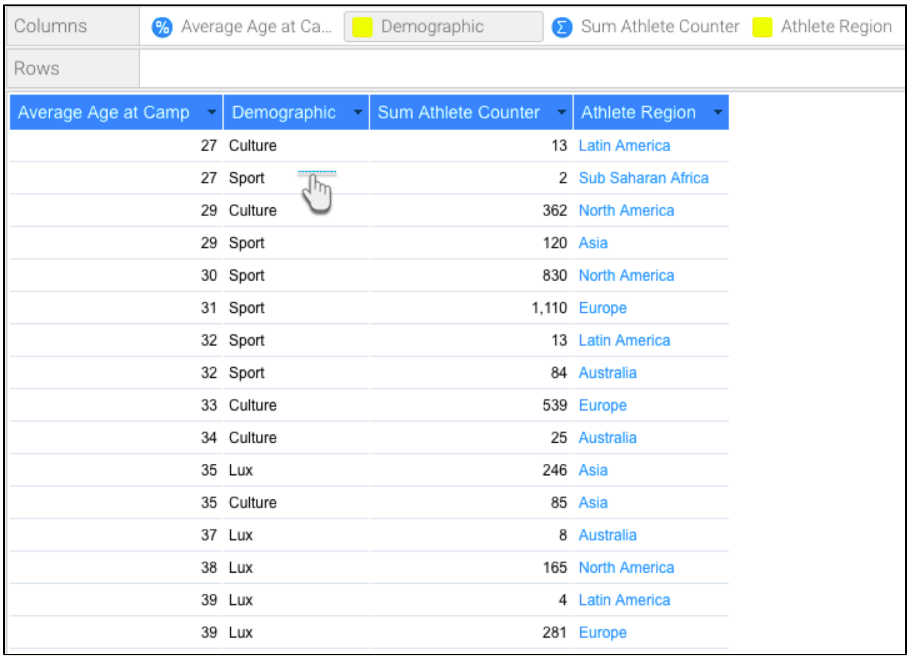
Sorting by Grouped Data

1. Create group data in your report. (See how to do this here.) As an example, we have created a report based on athlete information, and grouped their demographic details.
2. Change the order of the group data by clicking on the order icon and dragging the values, and click on Submit.

3. Here is how they appear sorted in our example (Lux, Culture, Sport):

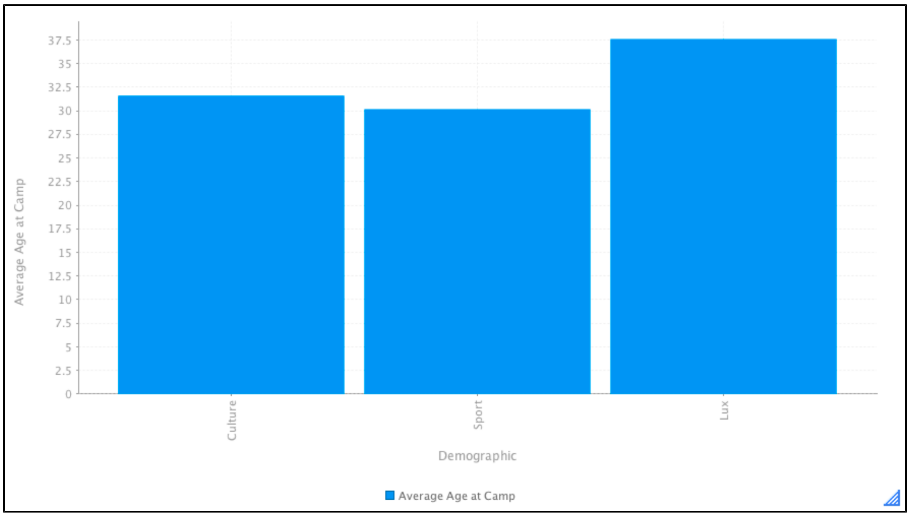


4. Note that the group sort order is different to how the data appears in the report column. For example (Culture, Sport, Lux):



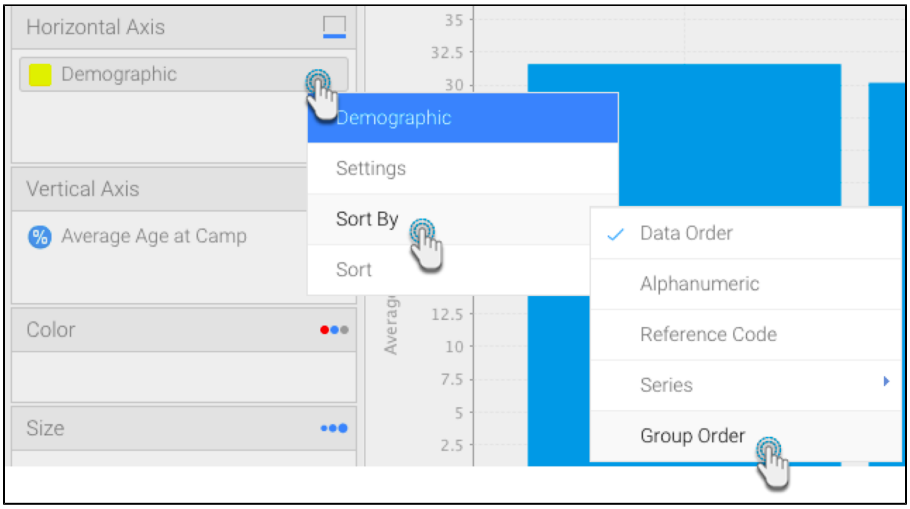
Average Age at Camp	Demographic	Sum Athlete Counter	Athlete Region
27	Culture	13	Latin America
27	Sport	2	Sub Saharan Africa
29	Culture	362	North America
29	Sport	120	Asia
30	Sport	830	North America
31	Sport	1,110	Europe
32	Sport	13	Latin America
32	Sport	84	Australia
33	Culture	539	Europe
34	Culture	25	Australia
35	Lux	246	Asia
35	Culture	85	Asia
37	Lux	8	Australia
38	Lux	165	North America
39	Lux	4	Latin America
39	Lux	281	Europe

5. In the chart builder, set the demographic field as either the horizontal or vertical axis. By default, the values of this field will appear on your chart as they do in the report column.

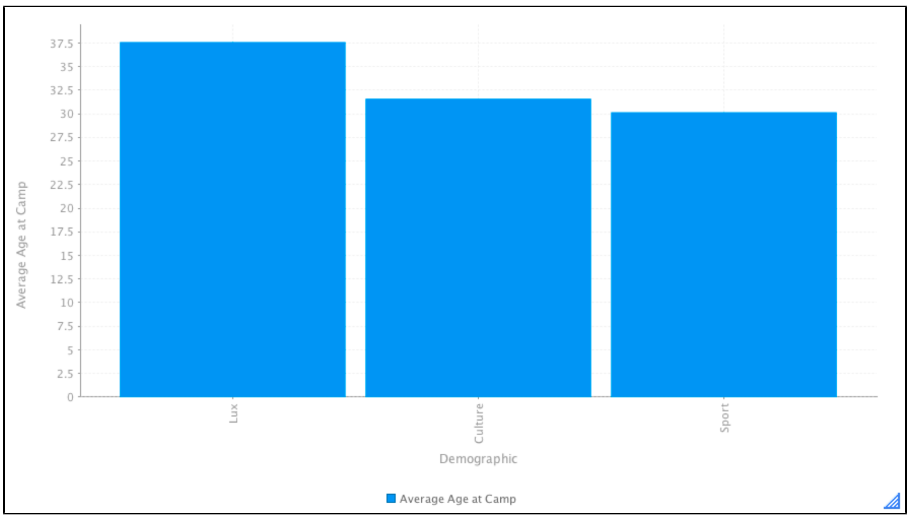


6. To change the sort order of this field through the chart builder, continue with the following steps:
7. Hover over your group data field to make the drop-down menu icon appear, and click on it.

8. Then select Sort By and click on Group Order.



9. The chart bars will be re-ordered according to the order of the group data.

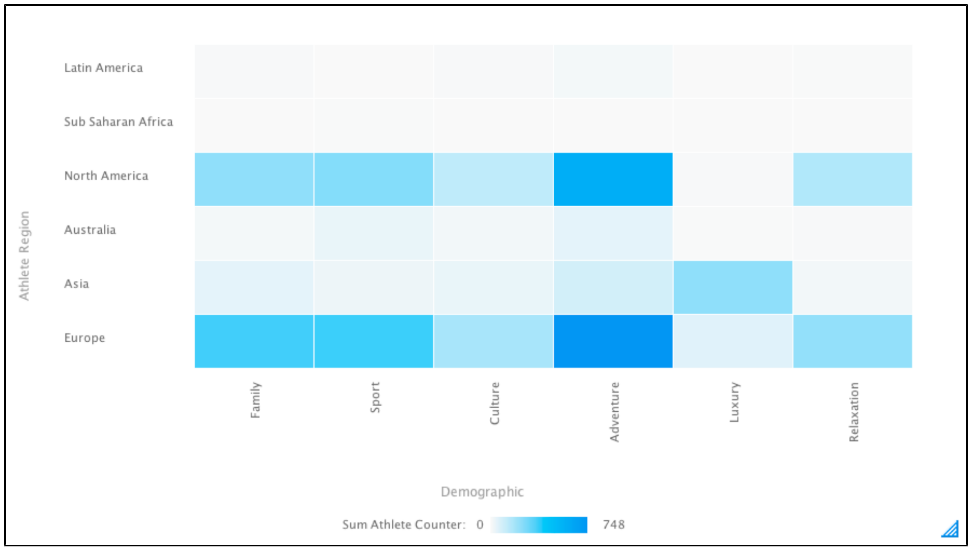


Series Sort on Heat Grid

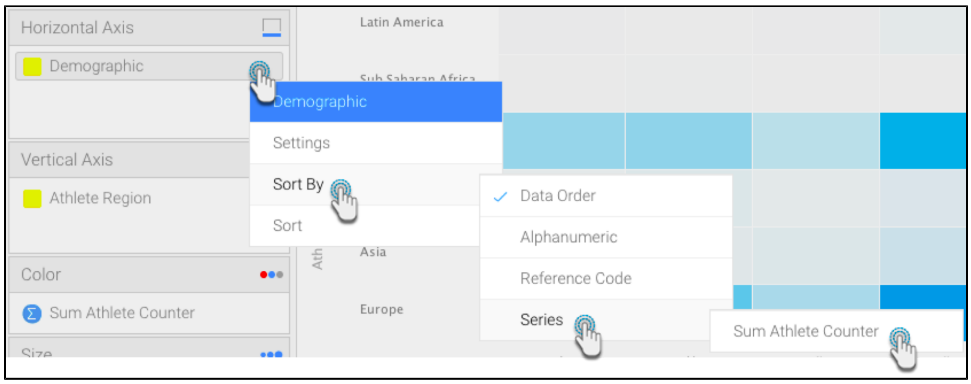
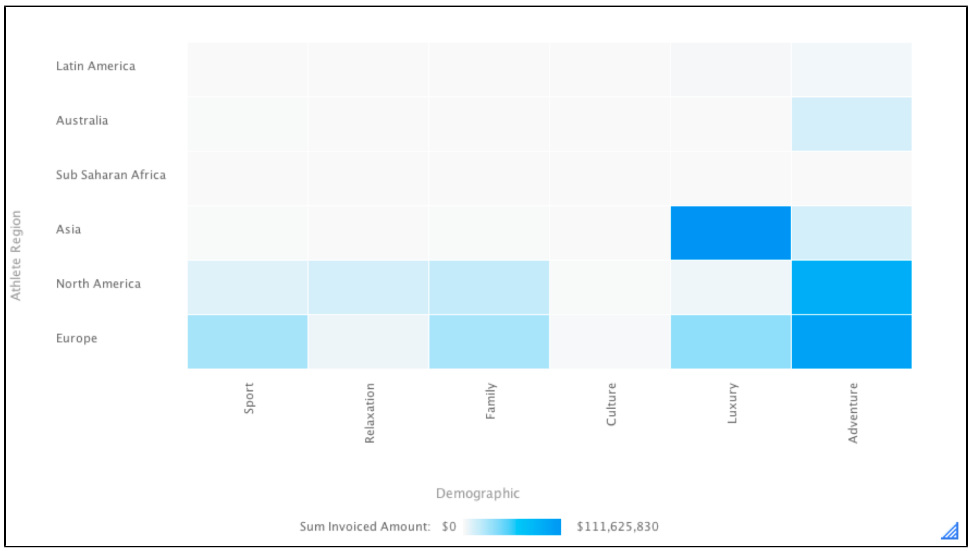
You can sort your heat grids by series. This way you can have separate sort orders on your report tables and charts.

This gives you more control over your chart's appearance. If a chart shows the max value right next to the min value, for example, you can change it.

1. Create a heat grid, ensuring that a metric value is added to the colour or size fields in your chart builder.



2. Open the field menu in one of the axis. (Select one of the fields placed in an axis, and hover your cursor to make the menu icon appear.)
3. Select Sort By and then Series.
4. Then click on the metric value used in your chart.



5. Your heat grid will be sorted accordingly.