

Sharing

Overview



Users can share reports with others on an ad hoc basis.

Share Types

There are three types of report sharing available:

Distribution	Allows the user to send a report to a user's system Inbox .
Email	Allows the user to send a report to another user via a one-off email.
Embedding	Allows the user to embed a report into an HTML, Wiki, or Blog page.

You can set the email permissions to restrict the way a report may be emailed to external parties during the report save process.[Ad Hoc Email Settings](#)

See [Report & Edit Menus](#) for more information.