Funnel

- Overview
 Chart Data Options
 Tutorial
 - Summary

Overview

top
Used to display steps in a process, helps to identify bottle necks in a workflow.

Chart Data Options

Option	Description
Colour	This is the category label for the X axis
Size	Typically a numeric value such as \$. An item that you want to measure on your Chart

Funnel Chart Tutorial

top

Summary

In order to set up a Funnel Chart you will need:

- 1. Create a report with chart display
 - a. Select a field to use as the Colour
 - b. Select a field to use as the Size
- 2. Create your chart, selecting Funnel as the type under the Special Purpose heading
- 3. Provide the Colour and Size options
- 4. Customise the Chart as required
- 5. Proceed to the **Output** step
- 6. Save your report