
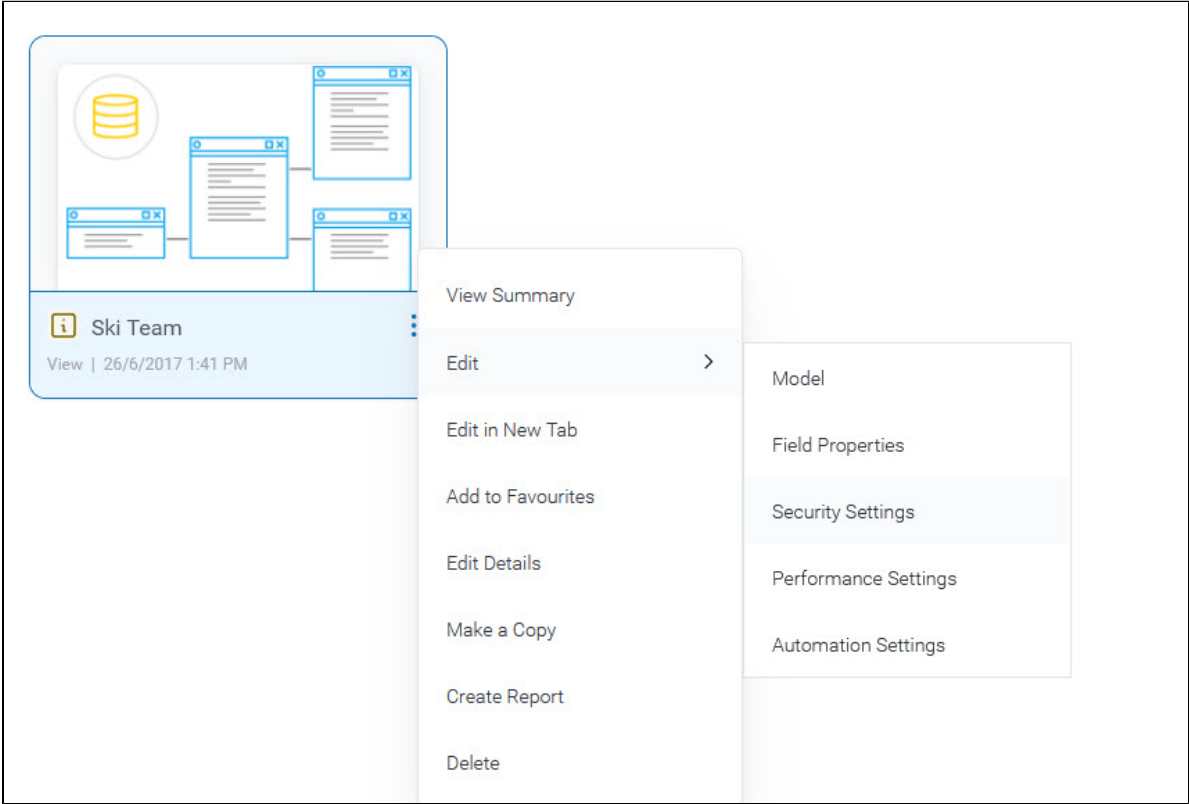


# View Security Settings

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## Overview

The **View Security** dialog box is available from the View Builder via the **View Security** tool  on the top toolbar. If you don't wish to edit your view, you can also access the settings directly from the Yellowfin Browse window by right-clicking on a view and selecting **Edit**, then **View Security** from the menus that appear.



The security settings let you set who has access to the view through the Report Builder, and what sort of access they have.

View Security

View Access

Filter Settings

Unsecure

This view is unrestricted. Any user can run, create, update and delete reports against this view.

☒

Edit Restricted

This view is partially restricted. Any user can run reports against this view, but only the users listed below can create, update and delete reports (access level is assigned below)

☐

Restricted

This view is restricted. Only the users listed below can run, create, update and delete reports (access level is assigned below).


☐

Cancel

Save

The three options available are described in the table below.

<b>Unsecure</b>	All users with functional access to the database can write reports against this view.
<b>Edit restricted</b>	<p>All users can read the reports that have been created by authorised users.</p> <p>In addition, only selected users have additional options for reports using this view, such as update and delete.</p> <p>When this option is selected, a user search field will appear so you can add a list of users to your <b>Edit Restricted</b> access (see the section below for full details).</p>
<b>Restricted</b>	<p>No users can read reports that have been created by authorised users.</p> <p>In addition, only selected users have additional options for reports using this view, such as read, update and delete.</p> <p>When this option is selected, a user search field will appear so you can add a list of users to your <b>Restricted</b> access (see the section below for full details).</p>



These options do not control who can edit the view itself; they only control the Report Builder access to the view.

If you have activated Guided NLQ on your view, users won't be able to save the results as a report unless the security access set here allows them to do so.

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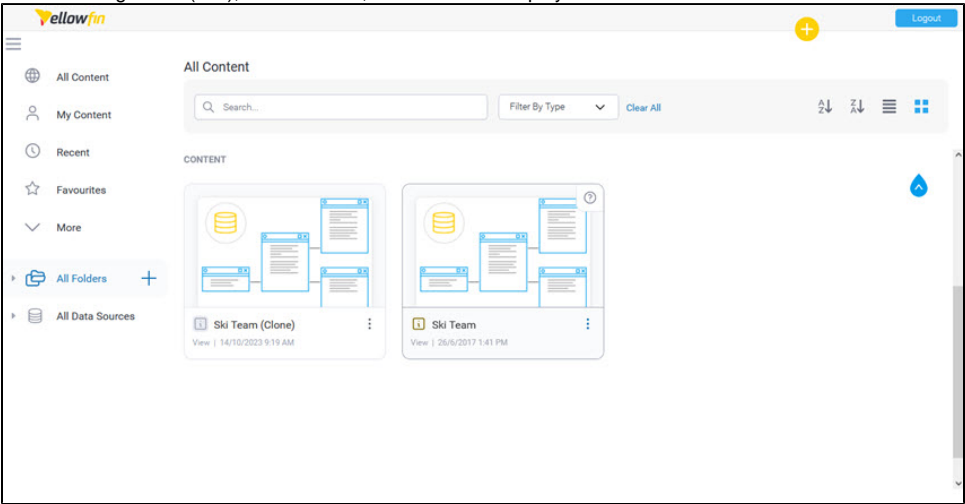
## Assigning Security

When you restrict view access for a user, there are several levels to choose from. The table below describes each one.

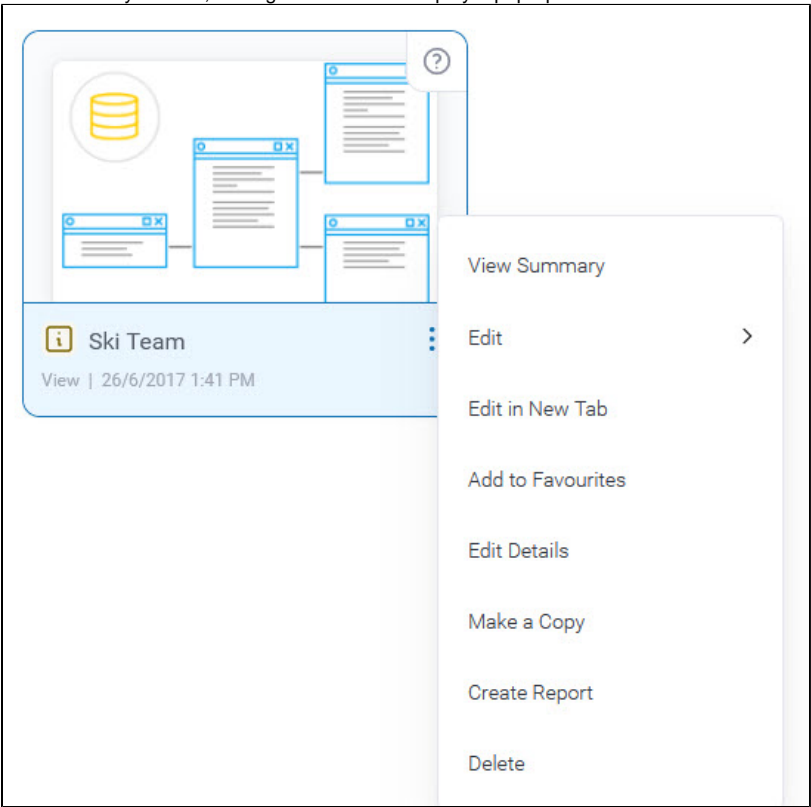
Access	Description	Availability
Read	<p>The selected user can read reports created from this view.</p> <p>Note that this is only available under the <b>Restricted</b> option because its default is that no users can read reports created from this view.</p>	Restricted

Update	The selected user can update existing reports based on this view.	Restricted Edit Restricted
Delete	The selected user can delete reports based on this view.	Restricted Edit Restricted
Remove	Select this option to remove the selected user from the list.	Restricted Edit Restricted

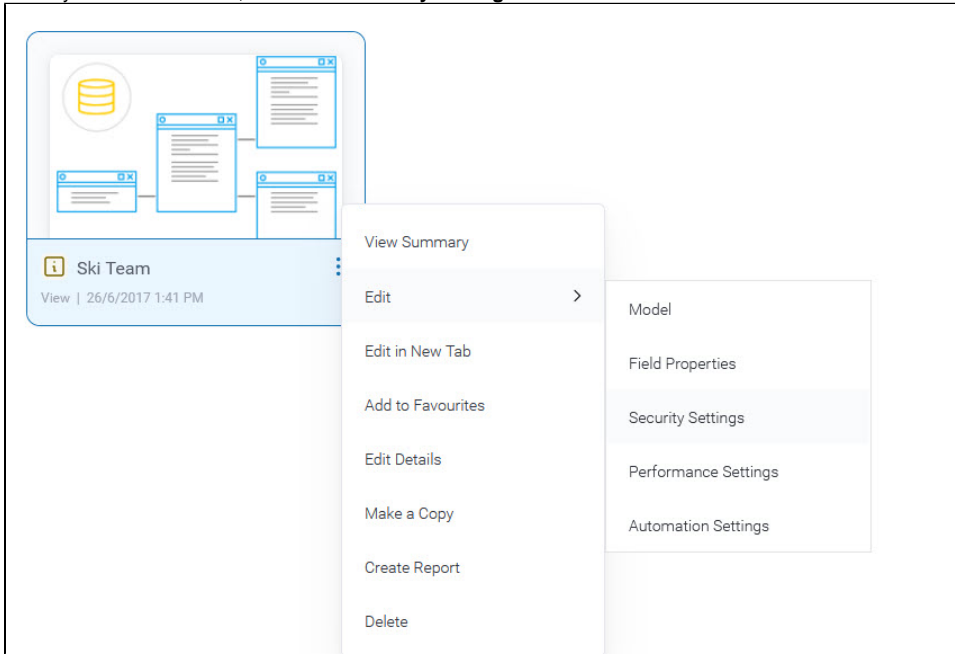
1. From the burger bun (☰), click **Browse**, then **Views** to display a list of available views.



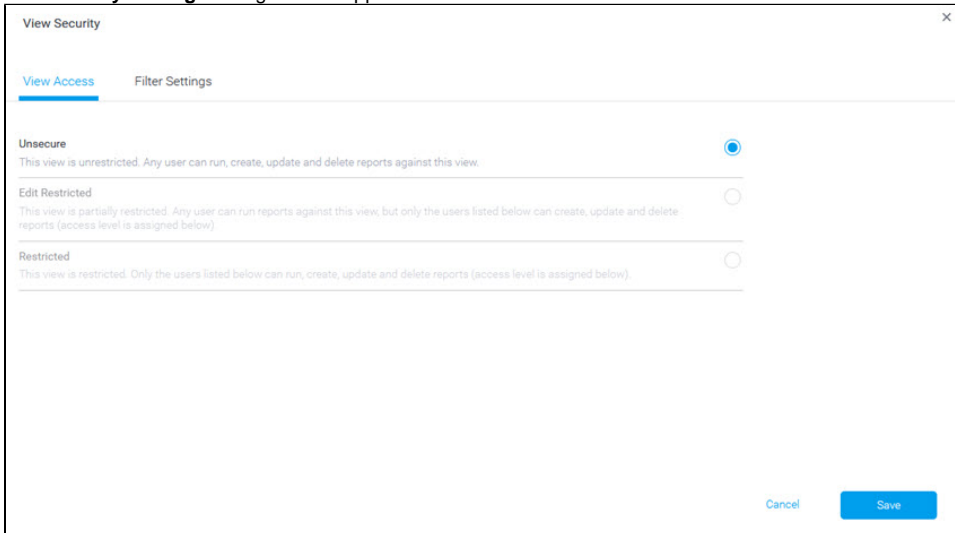
2. Find the view you want, and right-click on it to display a pop-up menu.



3. Hover your mouse on **Edit**, then select **Security Settings**.



The **Security Settings** dialog box will appear.



4. Click on the radio button for **Edit Restricted**.  
A new field will appear where you can search for names.

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Restricted

This view is restricted. Only the users listed below can run, create, update and delete reports (access level is assigned below).

Edit User and Group Access to this View

Add user or group

Cancel

Save

- Type a username (for example, admin) into the search box to see a list of matching users.

Edit User and Group Access to this View

admin

Administrators

System Administrator

- Click on a user from the list  
The user will be added to a list below the search tool

Edit User and Group Access to this View

Add user or group

System Administrator

Update

- Click on the drop-down for the user to see what options are available, and refer to the table preceding these steps to choose the level of access required.