Line Charts

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Overview

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| Туре | Icon | When to Use |
|--------------|----------|---|
| Line | * | You want to view trends over time by plotting data at points connected by lines. Use a line chart to plot many metrics. |
| 3D Line | * | Similar to the line chart, but in three-dimensional form. |
| Z Chart | 01 12 | Trends over a short period of time; displaying the data, accumulative total, and moving total. |
| Stepped Line | | A line chart where movement is shown in steps rather than straight lines. |

Chart Data Options

| Option | Description | |
|--------------------|--|--|
| Horizontal Axis | This is the category label for the X axis | |
| Vertical Axis | Typically a numeric value such as \$. An item that you want to measure on your Chart | |
| Colour | This option is only available if you have a cross tab data set available and is used to determine the colour applied for cross tab serie data. | |

Line Chart Tutorial

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Summary

In order to set up a Line Chart you will need:

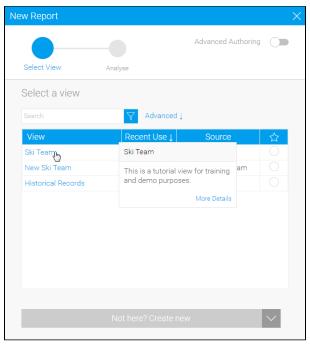
- 1. Create a report with chart display
 - a. Select a field to use as the Horizontal Axis
 - b. Select a field to use as the **Vertical Axis**
 - c. Select a field to use as the Colour (if you have decided to create a cross tab report)
- 2. Create your chart, selecting Line as the type
- 3. Provide the Horizontal Axis, Vertical Axis, and Colour options
- 4. Customise the Chart as required
- 5. Proceed to the Output step

Tutorial

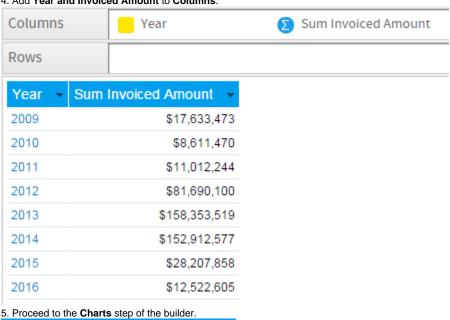
- 1. Start the $\mbox{\bf Report}$ creation process by using one of these methods:
 - Left Side Nav open the left side navigation panel, click on Create, select the Report option
 - Top Right Button click on the create button, select the Report option.
 - Toolbar click on the Create link in the toolbar, select the Report option.

You will now see the **New Report** lightbox. Left Side Nav **Top Right** Toolbar (with Left Side Navigation enabled) Dashboard Create Browse Administration Discussion Report 6 Report Standard Dashboard Report KPI Dashboard View Dashboard Tab Data Source Storyboard Storyboard Storyboard Discussion Discussion F View Data Source Task

- 2. Click on the **Ski Team** view in order to use the fields defined within it for creating the report.
- **3.** You will now be taken to the **Data** step of the Report Builder.



4. Add Year and Invoiced Amount to Columns.

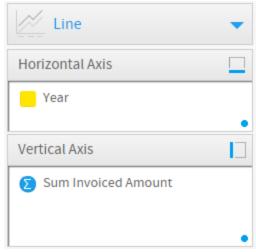




6. Select the **Line** chart from the **Line** section of the charts panel on the right of the screen.



- 7. Set the following components:
 - Horizontal Axis: Year
 - Vertical Axis: Sum Invoiced Amount



8. Save your report



Z Chart Tutorial

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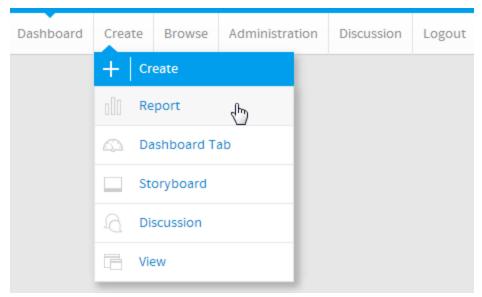
Summary

In order to set up a Z Chart you will need:

- Create a report with chart display
 a. Select a date field to use as the Horizontal Axis
 b. Select a field to use as the Vertical Axis
- Create your chart, selecting Z Chart as the type
 Provide the Horizontal Axis and Vertical Axis options
- 4. Customise the Chart as required
- 5. Proceed to the **Output** step6. **Save** your report

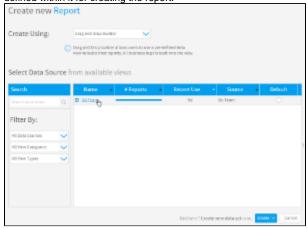
Tutorial

1. Click the **Create** link in the main navigation bar of the system, and select the Report option.

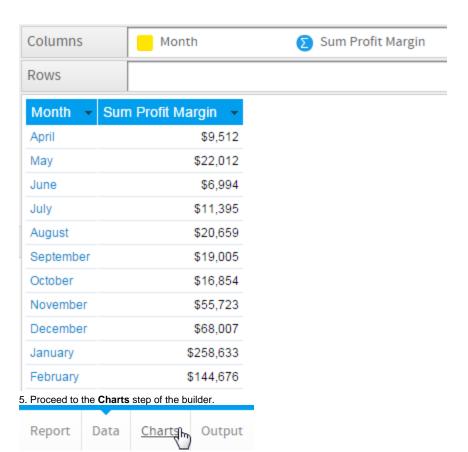


2. You will now be on the Report Initialisation page. Ensure the **Drag and Drop Builder** has been selected to use for report creation.

3. Click on the **Ski Team** view in order to use the fields defined within it for creating the report.



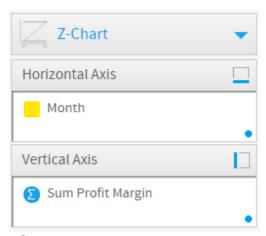
4. Add **Month** and **Profit Margin** to Columns.



6. Select the **Z Chart** from the **Line** section of the charts panel on the right of the screen.



- 7. Set the following components:
 - Horizontal Axis: Month
 - Vertical Axis: Sum Profit Margin



8. Save your report

