

# Export Defaults

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## Overview

The Export Defaults section in System Configuration allows administrators to change the default file export settings for different Yellowfin content.

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## PDF export defaults

Configure the default PDF export settings for Reports, Dashboards and Stories.

### Report settings

Report Export Defaults

Page Size

A4

Orientation

☐ Landscape

☒ Portrait

Shrink to Fit Page Width

☐

Header Height (px)

Footer Height (px)

Report Section Page Break

☐

Co-Display Report Page Break

☐

Secure PDF

☒

PDF Password

Cancel

Save

Option	Description
Page Size	Select the page size for your PDF file. This allows other layout settings to be configured properly.
Orientation	Choose the orientation of your file.
Shrink to Fit Page Width	If enabled, the report content will be shrunk to fit the page width.

<b>Use Default Layout Values</b>	This toggle lets you alter the default system layout settings for this exported PDF. It does not update the system defaults. If disabled, the options below will appear.
<b>Header Height (px)</b>	If your report contains a header, enter the header's height (pixels) in this box to avoid any overlap between your header and the top of the report.
<b>Footer Height (px)</b>	If your report contains a footer, enter the footer's height (pixels) in this box to avoid any overlap between the report contents and your footer.
<b>Report Section Page Break</b>	If enabled, this option creates page breaks for report sections. This ensures that each new section in a report will start at the top of a new page.  Note that Yellowfin splits the report table when report sections are defined, creating a separate table for each report section.
<b>Co-Display Report Page Break</b>	If enabled, this option creates page breaks for co-display reports. This ensures that each co-display report will start from the top of a new page in the exported PDF.
<b>Secure PDF</b>	Allows you to secure a PDF with password protection.
<b>PDF Password</b>	If <b>Secure PDF</b> is enabled, enter a password to open secure files.

Dashboard settings

Dashboard Export Defaults

Page Size

A4

Orientation

Landscape

Portrait

Shrink to Fit Page Width

Header Height (px)

Footer Height (px)

Secure PDF

PDF Password

Cancel

Save

Option	Description
<b>Page Size</b>	Select the page size for your PDF file. This allows other layout settings to be configured properly.
<b>Orientation</b>	Choose the orientation of your file.
<b>Shrink to Fit Page Width</b>	If enabled, the dashboard content will be shrunk to fit the page width.

<b>Use Default Layout Values</b>	This toggle lets you alter the default system layout settings for this exported PDF. It does not update the system defaults. If disabled, the options below will appear.
<b>Header Height (px)</b>	If your dashboard contains a header, enter the header's height (pixels) in this box to avoid any overlap between your header and the top of the dashboard.
<b>Footer Height (px)</b>	If your dashboard contains a footer, enter the footer's height (pixels) in this box to avoid any overlap between the dashboard contents and your footer.
<b>Secure PDF</b>	Allows you to secure a PDF with password protection.
<b>PDF Password</b>	If <b>Secure PDF</b> is enabled, enter a password to open secure files.

Story settings

Story Export Defaults

Page Size

A4

Orientation

Landscape

Portrait

Show Banner Image

Show Header

Show Date Container

Show Author

Show Story Title

Show Footer

Secure PDF

PDF Password

Cancel

Save

Option	Description
<b>Page Size</b>	Select the page size for your PDF file. This allows other layout settings to be configured properly.
<b>Orientation</b>	Choose the orientation of your file.
<b>Show Banner Image</b>	If enabled, the Story banner image will be shown.
<b>Show Header</b>	This toggle lets you show or hide the Story header. If enabled, the header will be shown, and the options <b>Show Date Container</b> and <b>Show Author</b> will appear.
<b>Show Date Container</b>	If <b>Show Header</b> is enabled, toggle to show or hide the Story publish date.
<b>Show Author</b>	If <b>Show Header</b> is enabled, toggle to show or hide the Story author.
<b>Show Story Title</b>	If enabled, the Story title will be shown.
<b>Show Footer</b>	If enabled, the Story footer will be shown. The footer includes the Story author and collaborators.

<b>Secure PDF</b>	Allows you to secure a PDF with password protection.
<b>PDF Password</b>	If <b>Secure PDF</b> is enabled, enter a password to open secure files.

## Applying changes to other client organizations

When client organizations are being used, editing the Export Default prompts a modal to confirm changes for other client organizations. When enabled, this allows you to specify the client organizations you wish to apply the changes to.

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